

Parents, Teachers & Friends of Eldersfield Lawn Church of England School



Minutes of PTFA AGM on Monday, 9th October 2023, 6:30pm held at Eldersfield Lawn C of E Primary School

Attendees

Loyda Winning (LW), Louise Herbert (LH), Tricia Sykes (TS), Tansy Goodman (TG), Ellen Challoner (EC), Jackie Ostocke (JO), Stacy Prosser (SP), Julia Evetts (JE), Suzi Baimbridge (SB), Amy Kinahan (AK), Jo-Anna Challens (JC), Bee Rand (BR), Sarah Hindle (SH)

1. Welcome from Current Chairs

JE opened the meeting and welcomed the new parents present.

2. Apologies

Claire Kinahan (CK), Evelyn Spicer (ES)

3. Election of 2023/24 Committee

No one present volunteered or was put forward for the role of Chair and therefore this role is still vacant. It was discussed that this role represented too much responsibility in the eyes of parents, and it would be best if it was shared between co-chairs as the year before or EC mentioned whether a committee could be made out of several people to share the responsibility.

SB will be checking the Parent Kind constitution to see where this lack of Chair leaves the PTFA and whether the constitution can be amended via a further EAGM.

LH put SB forward to resume her role as Treasurer and she accepted. All voted in favour.

LW offered to resume her role as Secretary and all voted in favour.

4. Treasurer's Report & Review of 2022/2023 activities

SB stated that the PTFA raised around £5000 during the last school year and this has left it in a very good financial position. The attached Treasurer's report was discussed.

Last year, the PTFA donated funds to purchase bibles for the school leavers and sewing machines for the school, they donated towards the buddy bench and diversity books, purchased Dictionaries and Thesauri for each class, had 2 new ovens installed in the school kitchen, funded the school's transport to the Christmas panto, and further committed £1000 towards the library refurbishment and £4500 towards the renovation of the school playground markings.

In the next school year, the PTFA aims to raise further funds towards the school library as well as potentially helping fund new entrance gates, although SH will also be looking at alternative funding for these. It was also discussed that, if any parents find it difficult to afford specific school activities (such as trips, equipment, etc), they should approach the school, which in turn may approach the PTFA for funds.

We continue to thank JO for raising funds by manning the second-hand uniform and The Hunters Inn for donating (and JC for collecting) funds from their monthly quizzes,

Joint Chairs – TBC
Treasurer – Suzi Baimbridge
Secretary – Loyda Winning

C/O Eldersfield Lawn CofE Primary School, Corse Lawn, Gloucester, GL19 4NY
Tel: 01452 780309 eldersfieldptfa@yahoo.com

Registered Charity Number: 517304

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5. Fundraising Ideas for 2023/24

It was discussed that, due to the lack of volunteers and attendees to the PTFA meetings, the current committee (assuming there will be a Chair/s elected shortly) will commit to 3 events for the current school year: Christmas fair, Summer fair, and a disco. This, alongside various smaller events, such as 'Crazy hair day', 'Rule-breaking day', etc to help with enrichment to the children.

If more parents commit to helping and volunteer to run events, further fundraising may be possible. Please contact anyone from the PTFA committee or the school if you wish to help or please come to the PTFA meetings.

The meeting thanked BR for coordinating a very successful and profitable jumble sale.

LH volunteered to arrange the Cauliflower Christmas Cards again this year and SH had no objection to this being held during the school day as it was last year. 2 helpers per class will be required, please contact the PTFA committee or the school if you can assist.

AK volunteered to put together a poster to show parents the events which have been held in previous years (and could possibly be held again if we had more commitment from school parents) and EC volunteered to look into putting together a PTFA booklet for new parents.

The Christmas fair was scheduled for Friday, 24th of November at 5pm and it was discussed that we should keep it to the same format as last year as that was a success. A planning meeting has been scheduled for Thursday, 26th October at 6:30pm at The Hunters Inn (LW to book).

JO stated that she can still arrange the Christmas Fair raffle.

Due to the sad passing of Steve, who kindly and selflessly volunteered to cater all past school events, we will need to find alternative catering. If any parent can help with this or has contacts, the PTFA would be grateful to hear from you.

EC stated that she's happy to coordinate further work to the school grounds, including looking into hardstanding areas around the parish field. She will also arrange the grotto for this year's Christmas fair as she has very kindly and successfully done before.

Further fundraising ideas presented were: Easy fundraising and money amnesty box (for old and foreign money) – SB will look into.

6. AOB

LH asked for the Minutes to be added to the school website and LW advised she'd send them to SH as soon as approved.

7. Date of Next Meeting

The next meeting will take place at the Hunters Inn on **Thursday, 26th October 2023 at 6:30pm**. We hope to see more new faces at this meeting as it will focus on the planning of the Christmas fair. Please do take the time to come and help us with ideas and implementation as we would like to have another successful year of raising funds for our children as well as enriching their primary school years.

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