

Parents, Teachers & Friends of Eldersfield Lawn Church of England School



PTFA meeting on Thursday 7th August 2025, 6:30pm held at The Hunter's Inn. Led by Amy Kinahan

1. Welcome and Apologies

Meeting opened with a warm welcome.

Attendees

Suzi Bainbridge (SB), Vicki Wallace (VW), Amy Kinahan (AK), Shelley Ebsworth (SE), Molly Wellon (MW), Loyda Winning (LW), Jackie Ostocke (JO),

Apologies

None known

2. A Thank You

Thanks were extended to all volunteers and contributors for their continued support and efforts. Particular thanks for all the efforts for the Summer Fair.

3. Events Overview for the Coming Year

A rough calendar of events was discussed, with ideas and responsibilities shared.

Month	Event(s)	Notes & Actions
September	Harvest Treasure Hunt	Potential date: 16 th /17th Oct. Molly to confirm with Ms H.
October	Cauliflower Cards, Spooky & Sparkly Disco	Disco: 23rd Oct as a possibility? Molly to confirm with Ms H. ALK to find volunteer for cards.
November	Christmas Fair	Proposed date: 28th Nov. ALK to begin organising and confirm with Ms H.
December	Barrow of Bottles (Christmas edition)	Items needed.
January	Movie Night	Planning to begin later in the year
February	Valentine's Disco	TBD on date
March	Parent Gala/Social Event?	Discuss with Mrs C for ideas
April	Colour Run?	Idea to explore.
May	TBD	Open for suggestions.
June	Summer Fayre	Planning to begin in spring.
July	Barrow of Bottles	Repeat of successful format. Possibly at Christmas instead of summer?

Other ideas to explore:

- Tea towels
- Non-uniform days
- Smarties tubes

Chair – Amy Kinahan
Treasurer – Suzi Baimbridge
Secretary – Vicki Wallace

C/O Eldersfield Lawn CofE Primary School, Corse Lawn, Gloucester, GL19 4NY
Tel: 01452 780309 eldersfieldptfa@yahoo.com

Registered Charity Number: 517304

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- Comic Relief / Pudsey
- Mince pies at nativity (Molly to ask Ms H)
- Christmas wreath making (Vicki to research)
- Thank you cards for quiz participants

4. Upcoming Events (Next 4 Months)

Welcome Chat with Parents: Loyda suggested an informal coffee/cake session after drop-off or school pick-up. Could include small gifts for new children and a brief intro to PTFA. Could combine with Harvest Treasure Hunt.

Harvest Treasure Hunt: Treasure hunt with drinks, cakes, and crafts. Date to be confirmed.

Cauliflower Cards: Louise has initiated the process. AK to follow up and find a volunteer.

Spooky & Sparkly Disco: Scheduled for 23rd October. Molly to lead and confirm with Ms H.

Christmas Fair: Tentatively set for 28th November. AK to begin background planning and confirm date.

Barrow of Bottles (Christmas edition): Need to begin collecting items.

5. Welcome Chat with Parents

Agreed to host an informal welcome event for new parents. Format to include coffee, cake, ice cream, and a short intro to PTFA activities. Aim is to encourage involvement and build community. Could build this in to Harvest Hunt?

6. Publishing Financial Summary

AK to create a poster summarising money raised and spent. To be shared with the whole school, especially new parents. Target release: start of Autumn Term

7. Welcome Leaflet and PTFA Poster

AK has revised Ellen's starter leaflet for new parents.

PTFA poster created for new intake — needs circulating.

AK awaiting original PTFA welcome pack from school.

8. Date of Next Meeting

Due to AK and Loyda's absence on 4th September, next meeting proposed for 11th September. Confirmation pending.

9. AOB

AGM: Typically held in September. Date to be confirmed.

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